

APPLICATION PROCESS

Directions for First-Year Applicants

Students may apply using the Common Application or Worcester State application at <http://www.worcester.edu/apply>.

Applications may be obtained from the Admissions Office, Worcester State University, 486 Chandler Street, Worcester, MA 01602-2597, 508-929-8040.

Each applicant must submit the following materials:

- A completed Common Application or Worcester State application form
- Payment of an application fee: \$50 for all applicants*
- An official copy of the high school transcript including first-quarter senior grades (Transcripts are deemed official only when sent directly to the Admissions Office from the high school)
- An official copy of an SAT or ACT score report, if not applying as a first-year test-optional applicant**. Student's whose language of instruction is not English, must submit TOEFL, IELTS or a comparable exam score report. Test results should be submitted directly to the Worcester State Admissions Office from the testing agency.

*The undergraduate application fee is waived for students who complete an official on-campus visit through the Admissions Office.

**Worcester State will accept unofficial SAT or ACT scores as part of the admissions process from applicants who have attended high school in the United States. The essay/writing scores are not required. Official SAT or ACT scores will be required (if available) as part of the enrollment process. Students may self-report their test scores on the application or by providing a screen shot of their score report. Official test scores include those sent directly by the testing agency or by a school counselor.

NOTE: First-year applicants may opt-out from submitting SAT or ACT scores. Refer to our test-optional policy at <http://www.worcester.edu/test-optional>.

High school students must request an official high school transcript that includes at least the first three years of high school. Also, a final high school transcript must be requested at the time of graduation that indicates successful completion of the requirements to graduate from high school. The Admissions Office must receive this official, final high school transcript before registration for courses and the final award of financial aid is approved. All transcript materials requested by the applicant become the property of Worcester State and cannot be released to the applicant or to other institutions, agencies, or individuals.

First-Year Priority Application Filing Dates

All materials should be submitted as early as possible. Preferred postmarked filing dates are as follows:

Fall Semester Early Action (first-year applicants only)	November 15
Nursing (BSN) - Fall only	January 15 (firm)
Fall Semester Regular Decision (September entrance)	March 1
Spring Semester (January entrance)	November 15

After these dates, contact the Admissions Office to determine if applications are still being accepted. Please note that certain majors may not be available to students completing their applications after the priority filing dates.

All pertinent non-refundable deposits and the orientation fee are due on or before May 1 for those students who meet the priority deadlines.

No Spring applications will be accepted for Nursing (BSN - track I) or Occupational Studies (BSOS).

Directions for Transfer Student Applicants

Transcripts from colleges or universities previously attended are the primary factor in determining acceptance to Worcester State. To be considered a transfer applicant, a student must have successfully completed the requirements at a regionally accredited college or university. The following materials must be supplied:

- A completed Common Application or Worcester State application form.
- Payment of an application fee: \$50 for all applicants*.
- An official final high school transcript, indicating proof of graduation from an accredited high school or a high school equivalency certificate indicating the test scores received. These must be received by the Admissions Office before clearance for registration or the award of financial aid is approved (required of all students excluding those who've already earned an Associate's or Bachelor's degree).
- An official transcript of all courses completed at each post-secondary institution attended (transcripts are deemed official only when sent directly to the Admissions Office from the previous colleges or universities)**.
- Transcripts and other documents submitted in languages other than English must be accompanied by an English translation and course-by-course evaluation (if applicable) from a recognized agency or organization. For a list of approved evaluating agencies please contact the Admissions Office. Students wishing to transfer in credit completed at a non-U.S. institution must be prepared to submit a course description and/or syllabus to the Admissions Transfer Center in order to be granted Worcester State equivalent course credit.
- TEAS exam scores for students applying into Nursing - Track 1 (BSN) only. The TEAS is waived for second degree applicants.
- Three NACE I exam scores for students applying into Nursing - Track III (RN-to-BSN) only: Foundations of Nursing, Nursing Care of the Child, and Nursing Care for the Childbearing Family.

*The undergraduate application fee is waived for MassTransfer applicants and students who complete an official on-campus visit through the Admissions Office.

**Failure to disclose any prior college/university experience during the admissions process could be considered a misrepresentation of a student's academic history, and - if accepted - could result in an admission offer being rescinded.

Transfer Priority Application Filing Dates

All materials should be submitted as early as possible. Preferred postmarked filing dates are as follows:

Spring Semester (January)	November 15
Fall Semester (September)	June 1
Track I Nursing (BSN) (Fall only - limited space into the first-year level)	January 15 (firm)
Track III LPN to BSN (Fall only)	June 1
Track II RN to BSN (Fall only)	May 1

After these dates, contact the Admissions Office to determine if applications are still being accepted. Please note that certain majors may not be available to students completing their applications after the priority filing dates.

All pertinent non-refundable deposits and the orientation fee are due on or before May 1 for those students who meet the priority deadlines.