

# DOCUMENTATION OF HIGH SCHOOL DIPLOMA OR EQUIVALENCY

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All new incoming matriculating students\* must provide proof of completing high school by providing documentation of a high school diploma or equivalency. The University will accept any of the following:

- An official high school transcript sent directly from the high school stamped with the date of graduation.
- An official GED or HiSET score reports sent directly from the issuing agency.
- Original high school diploma or original GED certificate brought to the Admissions Office (photocopy retained).
- For records that are unobtainable or destroyed, applicants may submit a letter from the school superintendent (on official letterhead and with high school seal) indicating date of graduation and/or completion of high school or home school education.
- If a letter from a school superintendent is not available for missing or destroyed records, students may submit a signed statement explaining lack of availability to the Director of Admissions for consideration.
- Those documents awarded from a country outside of the U.S. must be translated and evaluated to U.S. standards through a credential evaluating agency.
- The acceptability of a high school diploma is determined by an evaluation of the institution's accreditation and curriculum. A high school diploma may be accepted if recognized by the state in which it was issued as offering a curriculum consistent with state law. Certificates of completion and diplomas representing non-academic curriculum will not be accepted.

\*Students who have already earned an Associates or Bachelors degree are exempt from submitting an official final high school transcript.